

**INSTRUCTIONS FOR FILLING UP APPLICATION FORM AND UPLOADING OF
REQUIRED DOCUMENTS ONLINE FOR Ph.D. DEGREE PROGRAMMES UNDER
DIFFERENT SCHEMES AT IARI, NEW DELHI FOR ACADEMIC SESSION 2024-25**

Note: Read the Eligibility Conditions for Different Schemes. If you meet the Eligibility Conditions, proceed for Filling up of Application Form and Uploading of Required Documents Online for Ph.D Degree Programme under Different Schemes at IARI, New Delhi for Academic Session 2024-25.

STEP 1: Type "<https://iari.auams.in/Index1>" on your browser and hit enter (Best viewed on Google Chrome) and click on "**Filling up of Application Form and Uploading of Required Documents Online for Ph.D degree programme under Different Schemes for academic session 2024-25**".

STEP 2: Click on "Register Here" button on the right side on the homepage.

STEP 3: Fill up the required details in the textbox on the page shown above and click on "Register" button.

STEP 4: After successful registration, click on "Login" button and enter your email ID and password you entered in Step 3 above. Change the password after the first login.

STEP 5: After successful login, a page will open with multiple text & dropdown fields.

STEP 6: Select your **Admission Scheme** from the "Scheme" dropdown. Fill-up all the other details as required and also fill the contact details: Then click on "Save and Next" button.

STEP 7: After clicking save and next, a new page will open in which **Education Details** have to be filled. After filling all the required details, click on "Save and Next" button to proceed further.

STEP 8: After successfully filling the education details, **Upload Image, Signature and Documents Page will open**, Here the applicant needs to upload his/her photo on "Image Upload" button, Click on "Choose File" and upload your photograph. The candidate's photograph should be less than 100 kb and greater than 10 kb. After uploading photograph, the candidate has to upload **his/her signature**. Here the applicant needs to upload his/ her signature on "Signature Upload" button below. The candidate's signature has to be less than 20 kb and greater than 10 kb. The Candidate has to upload all the requisite documents starting from Matriculation to Qualifying Degree Examination.

STEP 9: After uploading the photo signature and documents, click on "**upload**" button. After successful **upload**, a message will appear "Upload status: Images uploaded!". Click on "Next" button on the right side of the same page.

STEP 10: After clicking "Next" button, a page asking for **Payment Details** will appear. Here you will enter the Online Transaction details (UTR No.) of the application fee for the Ph.D degree programme under Different Schemes for the academic session 2024-25. **Application Fee (non-refundable) is Rs. 400 (Rupees Four Hundred only) for all Schemes/Categories**. After filling all the necessary details, click on "Save and Next" button.

STEP 11: After clicking "Save and Next" button, preview of your application will appear. Here you can review all your details that have been filled. After checking all the details check the declaration checkbox on the bottom of the page. After checking the checkbox, a Final Submit button will appear below the checked box Click on button. After clicking on **Final Submit button**, an alert window will open asking for confirmation for submission. Click on "OK" to submit your application.

STEP 12: After clicking "OK" a page with application form will open Click on "Print" to print the form.

STEP 13: After successful submission, the candidate should take a printout of the online submitted Application Form for future reference.

STEP 14: Please note that **Application Fee** shall be submitted **ONLINE** only as per the Payment Details uploaded on the Portal.

STEP 15: In order to avoid last minute rush, the candidates are advised to apply early enough. The IARI will not be responsible for network problems in filling up/uploading of required documents and final submission of the application form online or any other problems of this nature in submission of the online application form during last days.

Note: The details once submitted cannot be changed later on. Therefore, ensure that you have filled in the correct and complete information before final submission of application form.

Education Qualification and other Eligibility Requirements for Different Schemes

The candidates declared/notified as eligible for counseling by ICAR/NTA, based on their merit-rank, shall fill up Application Form and upload required documents online for Ph.D degree programme under Different Schemes as per instructions given above. Candidate shall forfeit the claim for admission if he/she, does not fill up application form and upload required documents within the specified date and time. **Those candidates who have scored zero or negative marks or have not been declared/notified as eligible for counseling, shall not be considered for admission under Different Schemes at IARI, New Delhi for the academic session 2024-25 at any stage.**

(ii) Documents related to Eligibility Requirements shall not be checked during the filling up of application form online but will be verified after the filling up of Application Form/uploading of required documents process is over. Candidates are required to ensure that they fulfill all the eligibility and document requirements for the Sub-subject at IARI, New Delhi as given in the AICE-JRF/SRF-(Ph.D)-2024 Information Bulletin respectively available on www.icaradmission.in website. Candidates will be solely responsible for their fulfilling of and compliance to these eligibility and document requirements. The IARI will not entertain any claims arising out of their failure to comply with these requirements even at a later stage.

(iii) **The Merit list will be prepared for each of the Scheme separately for the eligible candidates who will fill up application form and upload required documents Online.** The Candidate will be provisionally recommended for admission in the Sub-subject under a Major Subject Group at IARI, New Delhi on the basis of their "**OVER ALL RANKING**" across the Disciplines secured in the AICE-JRF/SRF-(Ph.D)-2024 Entrance Examination conducted by NTA for Ph.D.

(iv) Candidates who have been found qualified in the entrance examination AICE-JRF/SRF-(Ph.D)-2024 for Ph.D degree programme conducted by NTA/ICAR are eligible to fill up application form and upload required documents under Different Schemes at IARI, New Delhi for the academic session 2024-25.

(v) In case any degree from a particular College/University being derecognized by VCI/UGC, or due to any court directives (present or future), IARI will not admit such candidates of that College/University.

Rest of the rules/regulations as given in the Information Bulletin ICAR AICE-JRF/SRF-(Ph.D)-2024 (www.icaradmission.in) shall be applicable for admission to Ph.D degree programme under Different Schemes at IARI.

DIFFERENT SCHEMES

1. Faculty Upgradation Scheme (FUS)

Admission of In-service Faculty Members of State Agricultural Universities (SAUs) under Faculty Upgradation Scheme (FUS)

Number of Seats: 10 for Ph.D. degree programme ONLY

- i. The Faculty Members applying under this scheme should be regular employees of the State Agricultural Universities (SAUs).
- ii. Not more than three candidates of any one State Agricultural University shall be admitted in any one year under this Scheme.
- iii. Not more than one seat shall be allotted to a particular discipline. However, the number of seats is interchangeable subject to a maximum of two seats per discipline in case of non-availability of candidates in that particular discipline.
- iv. The words “**Application for admission under Faculty Upgradation Scheme**” should be clearly inscribed on the application and on the forwarding letter. The declaration as given at **Annexure- I** duly signed by the Vice-Chancellor or his/her nominee should be attached with the hard copy (print out) of online filled application form.

2. ICAR- In Service Scheme

Admission of Scientists working in ICAR Institutes under ICAR - In service Scheme

Number of Seats: 10 for Ph.D. degree programme

- i. The candidates applying under this scheme should be Scientists working in ICAR Institutes.
- ii. Not more than one seat shall be allotted to a particular discipline. However, the number of seats is interchangeable subject to a maximum of two seats per discipline in case of non-availability of candidates in that particular discipline.
- iii. The words “**Application for admission under ICAR - In Service Scheme**” should be clearly inscribed on the application and on the forwarding letter. The declaration as given in **Annexure-I** duly signed by the Director of the concerned ICAR Institute should be attached with the hard copy (print out) of online filled application form.

3. Departmental (Scientific and Technical) Scheme

Admission under this scheme is for Scientific and Technical staff working at IARI, New Delhi and Regional Stations, ICAR-IASRI, New Delhi, ICAR-NBPGR, New Delhi and ICAR-NIPB, New Delhi.

Number of Seats:

- i) Departmental (Scientific): 10 seats for Ph.D degree programme
- ii) Departmental (Technical): 05 seats for Ph.D degree programme

- i. Not more than one seat shall be allotted to a particular discipline. However, the number of seats is interchangeable subject to a maximum of two seats per discipline in case of non-availability of candidates in that particular discipline.
- ii. The words “**Application for admission under Departmental (Scientific)/Departmental (Technical) Scheme**” should be clearly inscribed on the application and on the forwarding letter which should be attached with the hard copy (print out) of online filled application form.

4. Children/Widows of Security Forces (CWSF) Scheme

Number of Seats: 02 for Ph.D. degree programme

(The number of seats for admission to Ph.D. is inter-changeable in case of non-availability of candidates in that particular degree programme).

Seats under this Scheme are to be filled as per the following order of priority:

Priority I	:	Widows/Wards of Defence personnel killed in action.
Priority II	:	Wards of disabled in action and boarded out from service.
Priority III	:	Widows/Wards of Defence personnel who died while in service with death attributable to military service.
Priority IV	:	Wards of disabled in service and boarded out with disability attributable to military service.
Priority V	:	Wards of Ex-serviceman and serving personnel who are in receipt of Gallantry Awards: (i) Param Vir Chakra; (ii) Ashok Charka; (iii) MahaVir Chakra; (iv) Kirti Chakra; (v) Vir Chakra; (vi) Shaurya Chakra; (vii) Sena, Nau Sena, Vayu Sena Medal; (viii) Mention-in-Despatches
Priority VI	:	Wards of Ex-serviceman.
Priority VII	:	Wives of: (i) Defence personnel disabled in action and boarded out from service. (ii) Defence personnel disabled in service and boarded out with disability attributable to military service. (iii) Ex-serviceman and serving personnel who are in receipt of Gallantry Awards.
Priority VIII	:	Wards of Serving Personnel.
Priority IX	:	Wives of Serving Personnel.

- i. Not more than one seat shall be allotted to a particular discipline. However, the number of seats is inter-changeable subject to a maximum of two seats per discipline in case of non-availability of candidates in that particular discipline.
- ii. The words “**Application for admission under Children/Widows of Security Forces Scheme**” should be clearly inscribed on the application which should be attached with the hard copy (print out) of online filled application form.

5. Wards of Kashmiri Migrants and Kashmiri Pandits/Kashmiri Hindu families (Non-Migrants) living in Kashmir Valley

Number of Seats: 05 for Ph.D. degree programme

- i. Not more than one seat shall be allotted to a particular discipline. However, the number of seats is inter-changeable subject to a maximum of two seats per discipline in case of non-availability of candidates in that particular discipline.
- ii. The words “**Application for admission under Wards of Kashmiri Migrants and Kashmiri Pandits/Kashmiri Hindu families (Non-Migrants) living in Kashmir valley**” should be clearly inscribed on the application which should be attached with the hard copy (print out) of online filled application form.

ANNEXURE - I

FOR ADMISSION UNDER FACULTY UPGRADATION SCHEME/
ICAR IN-SERVICE SCHEME

Declaration by the Employer of the Candidates

(In the case of candidate who is regularly employed, his/her application shall not be considered valid unless the declaration is completed in full by the employer or the Head of the Institution).

- i. Certified that the particulars given by Dr./Mr./Ms. _____(Name, Designation) in the application form have been verified and found correct as per the service record.
- ii. Dr./Mr./Ms. _____ (Name, Designation) will be granted Deputation Leave/Study Leave/Extra-Ordinary Leave (as per the guidelines/rules of GOI/ICAR) or he/she will be given a scholarship or stipend of the value of Rs. _____ per month. On completion of the degree, he/she will be required to serve this Department / Institute/University for a period of _____ years.
- iii. If selected for admission, the candidate will be relieved to join the course on the date of start of session in the university when admitted.
- iv. If selected for the award of Institute fellowship or other fellowship, there will be no objection to his/her receiving the scholarship and contingency amounts attached there to subject to the following conditions.
 - (a) _____
 - (b) _____
 - (c) _____
- v. Certified that I am competent to take the decision to sponsor him/her on the terms and conditions mentioned above/the decision to sponsor him/her on the above terms and conditions has been taken by and is being communicated under the direction of who is the competent authority.
- vi. This University/Institute/Organization/Department undertakes to pay dues outstanding against the candidate if not paid by him/her.
- vii. Any other relevant information:

Signature _____

Designation _____

Address _____

(with Official Seal)